

QUILT GUILD BY THE SEA

JOB DESCRIPTION **SPECIALTY QUILTS FOR FUND RAISING** **January 2017**

- Plan on three (3) quilts a year, schedule as follows:
Jan-April, May-August, and September-December
- Collect good UFO projects from members and keep them at home
- Select one project per schedule
- Buy the missing fabrics as needed. Refer to QGbtS budget guidelines
- Ask members for help according to the project, to sew and complete the top and backing
- Ask a longarmer member to quilt the project
- Bind and label the quilt
- Coordinate the sale of tickets with the member in charge of Ticket Sales
- Promote the fundraising quilt at the guild meeting and if possible, with other guilds.